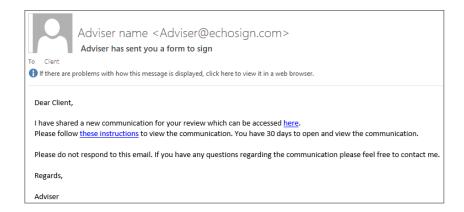
How to provide a digital signature

What to do when your adviser needs you to provide a digital signature on documents.

1 You will be sent an email requesting you to sign a document.

The email will be from <'adviser name'@echosign.com> and contain a link to Adobe Sign to access the document.



2 Verify your identity in Adobe Sign.

Click on the link to complete the secure authication process where a unique code will be sent to your registered mobile number. You can choose to receive a text or voice call. After you've added the unique code your document will open for you to review and sign.



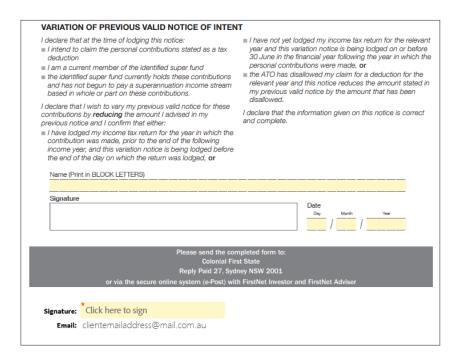


3 Review the details and provide your digital signature.

To provide your digital signature you can either:

- a Type your name
- b Sign with the mouse
- c Use your finger on the mobile/tablet

Click 'Apply' to submit the digitally signed form to your adviser.



What happens next?

Your adviser will be notified that you've signed the document and you can download a copy for your records.

You have 30 days to complete the request before it expires. You will receive weekly email reminders until you either complete or reject the request.

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